

Instructions: Complete and email to mnhousing.solution@state.mn.us.

Lending Partner Web Administrator Information

The Lending Partner Web Administrator should be familiar with Minnesota Housing programs and have the ability to maintain the system. The web administrator duties include:

1. Providing system privileges to all users within your organization, including all user login names, passwords, and branch information.
2. Service as the person will be the first point of contact within your organization regarding access privilege, login questions, and training other staff as needed.
3. Maintaining all branch information.
4. Notifying Minnesota Housing if any branch offices close or new offices open.

All Minnesota Housing Lender Partners are required to notify Minnesota Housing in writing if there are any changes to the Lending Partner Web Administrator contact information.

Lending Partner Web Administrator:

First Name: _____ Last: _____ Middle: _____

NMLS Number _____

Phone: _____ Ext: _____

Email: _____

Main Office Business Name: _____

Signature of Main Office Contact: _____